

Caritas Institute of Community Education

1. Principle of Granting Advanced Standing

- 1.1 The granting of advanced standing must adhere to the prescribed minimum requirements of completion of the new learning programme laid down in the programme definitive document.
- 1.2 The module which has been exempted cannot be used as evidence of prior learning for further advanced standing applications.

2. Criteria of Assessing Advanced Standing Applications

- 2.1 Applications for advanced standing must be assessed in accordance with the following criteria:
 - (a) a pass in the prior learning must be attained;
 - (b) a minimum of 70% of the syllabus of the corresponding module of the new learning programme must be covered in the prior learning;
 - (c) the teaching mode, number of contact hours, teaching and learning activities, assessment tasks and textbooks of the prior learning should be comparable to the corresponding module of the new learning programme; and
 - (d) the time of attaining the prior learning must be taken into consideration to ensure that the subject knowledge obtained has not become obsolete.
- 2.2 If any of the above four criteria is not met, the application will be unsuccessful unless the applicant can provide documentary proof manifesting relevant professional qualification attained or a minimum of 3 years of relevant work experience.